

Kingfa Science & Technology (India) Limited

CYBER SECURITY AND DATA PRIVACY POLICY

Introduction: As a plastic manufacturing company, Kingfa India recognizes the importance of protecting its sensitive data, intellectual property, and customer information from unauthorized access, theft, or misuse. Therefore, we have implemented a comprehensive cyber security and data privacy policy to safeguard our business operations and ensure compliance with applicable regulations.

Scope: This policy applies to all employees, contractors, vendors, and third-party partners who have access to our computer systems, networks, and data. It also applies to all information assets, including electronic, paper, and other media containing sensitive information.

Overview: It is mandatory that all the employees who have the access to data of the company comply with the below mentioned rules,

- Access to company data and systems must be authorized, based on the principle of "least privilege" and granted only on a need-to-know basis.
- Strong passwords must be used to protect company systems and data. Passwords must be changed regularly and not shared with anyone.
- All company-owned devices and systems must have security software installed and updated regularly.
- Emails containing sensitive information must be encrypted and marked as confidential.
- In the event of a data breach, the incident must be reported to the relevant authorities and affected parties immediately.
- To only engage with vendors and third-party partners who comply with our cyber security and data privacy standards.

Review and Monitoring: This policy will be reviewed & monitored as and when required or as per the amendments in the related laws.